ONESOURCE JOINT COMMITTEE AGENDA

10.00 am	Friday 3 August 2018	Committee Room 3B - Havering Town Hall

COUNCILLORS:

LONDON BOROUGH OF HAVERING	LONDON BOROUGH OF NEWHAM	LONDON BOROUGH OF BEXLEY
Councillor Robert Benham Councillor Jason Frost Councillor Roger Ramsey	Councillor Rokhsana Fiaz Councillor John Gray Councillor Terence Paul	Councillor David Leaf

For information about the meeting please contact:
Andrew Beesley, Head of Democratic Services
andrew.beesley@onesource.co.uk

NOTES ABOUT THE MEETING

1. HEALTH AND SAFETY

The Joint Committee is committed to protecting the health and safety of everyone who attends its meetings.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

3. CONDUCT AT THE MEETING

Although members of the public are welcome to attend meetings of the Joint Committee, they have no right to speak at them. Seating for the public is, however, limited and the Joint Committee cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Joint Committee will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

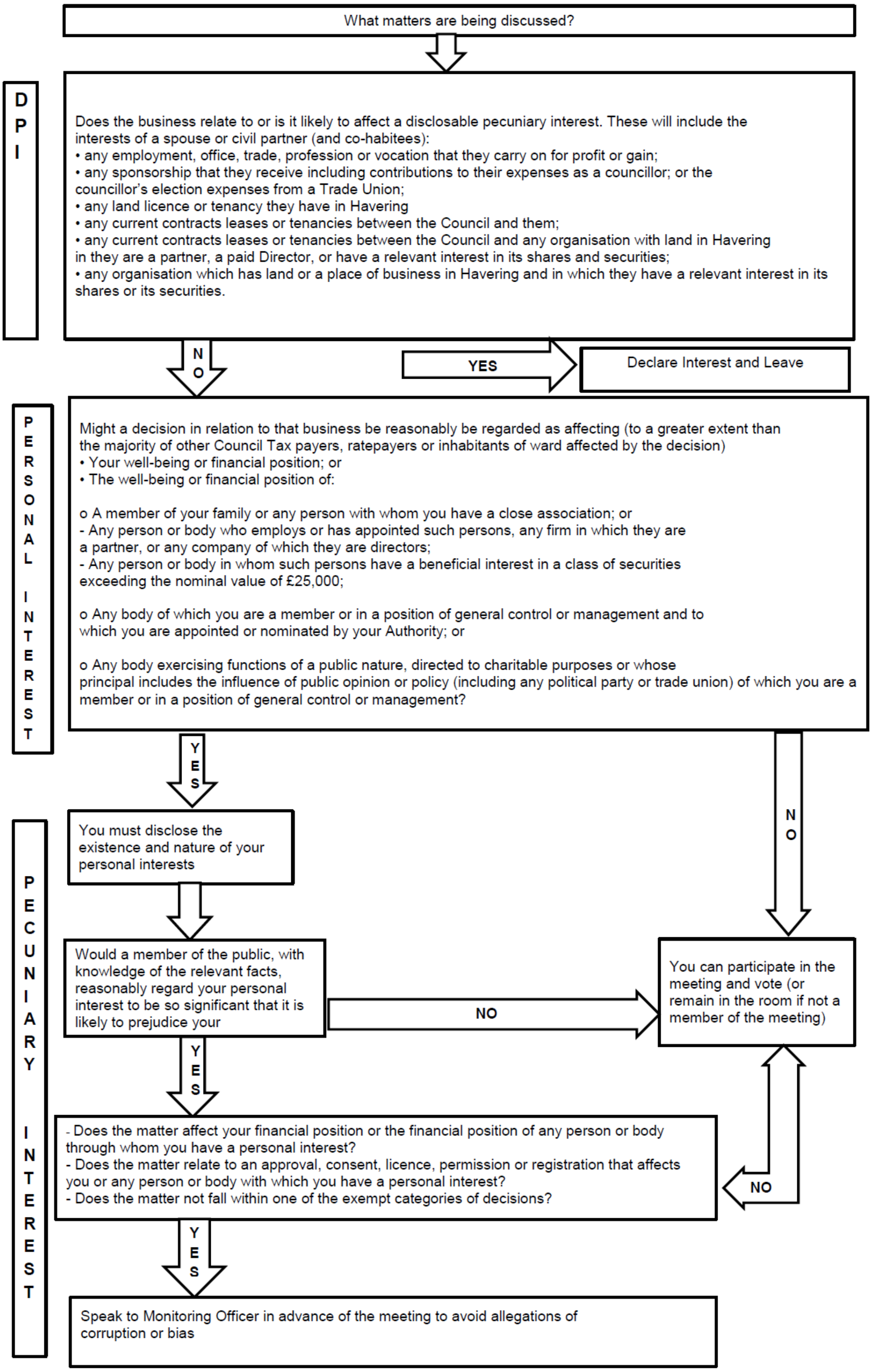
The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Clerk before the meeting so that the Chairman is aware that someone wishes to ask a question.

PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

oneSource Joint Committee, 3 August 2018

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



AGENDA ITEMS

1 ELECTION OF CHAIR AND VICE CHAIR

Nominations are invited for the election of the Chair and Vice Chair of the Committee for the 2018/19 municipal year.

Note: As per the oneSource legal agreement, the Chair for the 2018/19 municipal year will be from Newham and the Vice Chair from Havering.

2 APOLOGIES FOR ABSENCE

(if any) - receive

3 ANNOUNCEMENTS

On behalf of the Chairman, there will be an announcement about the arrangements in case of fire or other events that might require the meeting room or building's evacuation

4 DISCLOSURES OF INTEREST

Members are invited to disclose any pecuniary interests in any of the items on the agenda at this point of the meeting. Members may still disclose a pecuniary interest in an item at any time prior to the consideration of the matter.

5 MINUTES (Pages 1 - 4)

To approve as a correct record the minutes of the meeting of the Joint Committee held on 20 April 2018, and to authorise the Chairman to sign them.

6 ONESOURCE 2017/18 OUTTURN POSITION (Pages 5 - 10)

7 ONESOURCE ANNUAL REPORT 2017/18 (Pages 11 - 28)

8 ICT SERVICE BUDGET UPDATE (Pages 29 - 46)

9 INTERIM ONESOURCE CEO OVERVIEW AND UPDATE REPORT (Pages 47 - 70)